



1st EVER Brew-Ha-Hops

April 6, 2019

11:00AM-6:00PM

Pine Street Arena, Potsdam, NY

For Event Management Only	
Booth Number:	_____
Date Paid:	_____

Vendor Agreement

Business Name: _____

Business Contact Person: _____ Contact Phone: _____

Address: _____ Email: _____

_____ Please list what you will be selling: _____

Do you need Electricity? (\$25.00 Charge) Yes No

NYS Sales Tax ID: _____

Each 10x10 booth comes with: (1) 8 x 2 ft. table – topped & skirted, (2) chairs, vendor ID sign, 8 ft. high back drop drape, 3 ft. high side rails, (1) waste basket, and (1) dump bucket.

Additional tables or chairs for \$5.00 each? Yes No If yes – how many? _____ Tables _____ Chairs

Booth Prices & Agreement

<p>Booth Sizes and Prices:</p> <p>10x10 – \$75.00 <input type="checkbox"/></p> <p>20x10 - \$130.00 <input type="checkbox"/></p> <p>30x10 - \$175.00 <input type="checkbox"/></p>	<ol style="list-style-type: none"> Event: Saturday, April 6, 2019 - 11:00AM to 6:00PM. Set up time begins at 8:00AM – everything should be set up by 10:45AM. The Foundation of St. Lawrence NYSARC will provide each vendor with everything noted in this contract. The vendor is responsible for everything else. All vendors must stay open until 6:00PM, unless otherwise agreed upon. Exhibit must remain in assigned locale, including distribution of literature. Vendors must remove exhibit by 8:00PM on Saturday April 6, 2019.
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The Foundation of St. Lawrence NYSARC, The Arc Jefferson – St. Lawrence, The Brew-Ha-Hops event staff, Sponsors, and Pine Street Arena staff are not liable for any injury, loss, or damage that may occur to the vendor, booth, or its employees.

I, _____ agree to all of the above in this contract.

Signed: _____ Date: _____ 2019

Please Print and return this signed agreement, with payment to:

The Foundation of St. Lawrence NYSARC
ATTN: Michelle Quinell-Gayle
1942 Old DeKalb Road, Suite 1
Canton, NY 13617
mquinell@slnysarc.org

Booth Cost:	
Booth: \$ _____	Electricity: \$ _____
Tables: \$ _____	Chairs: \$ _____
Total: \$ _____	